2008-2010 Enrolment Form for Professional Cookery

Instructions

1. Complete all sections clearly

2. If you are applying for Recognition of Prior Learning and /or Credit Transfer please provide copies of supporting academic records and relevant employment experience.

3. Please fax 03 9639 5600, email chantellef@hosptrain.edu.au, post or hand deliver to Level 4, 250 Collins Street, Melbourne VIC 3000 this completed form and supporting documents.

Referral Details

Company name

Contact person
Please tick the course you have applied for:

<table>
<thead>
<tr>
<th>Please tick</th>
<th>Course</th>
<th>Day Release (please nominate preference)</th>
<th>Block Release (please nominate preference)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Certificate II in Hospitality (Kitchen Operations) THH2202</td>
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<tr>
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<td>Certificate III in Hospitality (Commercial Cookery) THH31502</td>
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<td>Certificate IV in Hospitality (Commercial Cookery) THH41302</td>
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<tr>
<td></td>
<td>Diploma in Hospitality Management THH51202</td>
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</tbody>
</table>

Section 1 Personal Information

Family name/surname: 

Given name/s: 

Date of birth: / / 

Address:  

Post code: 

Telephone (Home):  

Mobile:  

Email address: 

Gender: ☐ Male ☐ Female 

Section 2 Educational Experience

Secondary Education

Secondary school attended:  

Highest level completed:  

Year completed:  

Post Secondary Education

Name of qualification:  

At which institution:  

Year completed:  

Did you satisfactorily complete this course? ☐ Yes ☐ No 

If no, please estimate how many subjects you completed and provide the names of those units:  

__________________________________________

__________________________________________
Have you completed any of the following?

- ☐ Traineeship
- ☐ School based apprenticeship
- ☐ Hospitality short courses
- ☐ VET hospitality

Date Completed  Course  Institute

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**Section 3 Recognition of Prior Learning (RPL)**

Recognition of Prior Learning (RPL) is a process where you can apply to have your previous work experience and life history assessed against the units of competence that make up the qualification. Are there any units in this course for which you want to apply for RPL? If so, then please indicate below.

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
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**Section 4 Credit Transfer**

Credit Transfer is a process where your previous qualifications, certificates and courses for which you have received certification are credited against the course in which you are going to undertake. Please attach copies of supporting academic records to this document.

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
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Section 5 Employment History

<table>
<thead>
<tr>
<th>Date range of employment</th>
<th>Position</th>
<th>Company</th>
<th>Duties</th>
<th>Length of time in employment</th>
</tr>
</thead>
<tbody>
<tr>
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</table>

Section 6 Current Employer

Employer Details

Company name: ____________________________
Address: ____________________________
Suburb: ____________________________ Postcode: ____
Phone: ____________________________ Contact name: ____________________________
Email: ____________________________ Employer Signature: ____________________________

Employment Status: 
- [ ] Full time
- [ ] Part time
- [ ] Self-employed - not employing others
- [ ] Employed - unpaid family worker

Section 7 Australian Apprenticeship Centre

Apprenticeship Centre Details

Company name: ____________________________
Contact person: ____________________________
Phone: ____________________________

Section 8 Declaration

I declare that all the information I have provide in this pre selection for professional cookery is correct and that I am not withholding any important and relevant information relevant to my academic record or work experience.

Apprentice signature: ____________________________ Date: ____________________________